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**STUDENT/PARENT COMPLAINT/GRIEVANCES FORM**

**LEVEL TWO**

Any student/parent filing a complaint must fill out this form completely and turn it in to the student's Associate Superintendent of Campus Development at the Pasadena ISD Administration Building, 1515 Cherrybrook, Pasadena, TX. All complaints will be processed in accordance with FNG and FNG (LOCAL) or any exceptions outlined therein.

1. Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Grade Level:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Campus:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Please state date of the event or series of events causing the complaint:

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4. Please state your complaint including the individual harm alleged and the remedy sought:

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 See attachment

5. Please state specific facts of which you are aware to support your complaint (list in detail).

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 See attachment

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Submitted:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_