

**The Student Handbook and Student Code of Conduct are available in Spanish. Please contact the school principal to request a copy.** Updates will be posted on line at [www1.pasadenaisd.org/handbooks](http://www1.pasadenaisd.org/handbooks) throughout the year.

**El manual del estudiante y el código de conducta estudiantil están disponibles en español. Póngase en contacto con el/la director/a de la escuela para obtener una copia.** Las actualizaciones se publicarán en línea en [www1.pasadenaisd.org/handbooks](http://www1.pasadenaisd.org/handbooks) durante el año.

Dear Parent:

Involved parents, dedicated teachers and committed principals form an invaluable partnership to improve the quality of education for all children in the Pasadena Independent School District. By working together with other members of our community, we can create a safe, healthy and orderly environment that will help your child get the most out of his or her education. We need your help.

The Student Handbook and Code of Conduct outlines our high expectations for student behavior and explains some of the procedures in which we believe you will be interested. The guidelines contained in this booklet are based on policies developed and approved by the Board of Trustees.

We strongly urge you to take the time to read through the booklet with your child. You and your child need to sign this page and return it to the school. This lets us know that you have read the Student Handbook and Code of Conduct and that you understand the procedures and consent to the responsibilities contained in this booklet.

The Board of Trustees, administration, teachers and support staff want the best for your child. We appreciate your cooperation and support, and we look forward to a great year in partnership with you and your child.

Respectfully,



DeeAnn Powell, Ed.D.  
Superintendent of Schools

..... **PLEASE PRINT** .....

**Student's ID Number:** \_\_\_\_\_ **Homeroom:** \_\_\_\_\_

**Student's Last Name:** \_\_\_\_\_ **Student's First Name:** \_\_\_\_\_

***I have received, understand and consent to the procedures and responsibilities outlined in the Student Handbook and in the Code of Conduct for 2019-2020.***

<b>X</b> _____	_____	<b>X</b> _____	_____
Student Signature	Hm/Sec.	Parent Signature	Date

***I have read and understand the school district attendance policy outlined on pages one, two and three of the Student Handbook.***

<b>X</b> _____	_____	<b>X</b> _____	_____
Student Signature	Hm/Sec.	Parent Signature	Date

***I have read and understand the school district directory information process and understand that I must inform the school in writing if I wish to restrict release of my child's information further than Pasadena ISD currently does.***

<b>X</b> _____	_____	<b>X</b> _____	_____
Student Signature	Hm/Sec.	Parent Signature	Date

**PLEASE SIGN, DATE AND RETURN THIS PAGE TO YOUR CHILD'S SCHOOL.**

# Pasadena Independent School District

August, 2019

Dear Parent / Guardian;

We want the best for your children. We know that children learn best when they attend school on a regular basis. Under Texas Law, compulsory school attendance is mandatory for all children between the ages of 6 and 18 and any student who is voluntarily enrolled in prekindergarten and kindergarten.



**DeeAnn Powell, Ed. D.**  
*Superintendent of Schools*

This letter is to inform you of the law and district policies regarding failure to attend school. It is important that all parents and guardians are aware of the consequences of unexcused absences from school. Under Texas Law, unexcused absences may result in a civil offense for students and a criminal offense for parents.

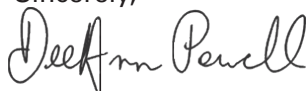
If your child accumulates three (3) unexcused absences within a 28-day period, a warning letter will be issued. A parent conference will be requested to discuss your child's attendance. If unexcused absences continue to accumulate, your child and/or you may be placed on an attendance contract, which may include outside counseling. If, however, your child continues to have additional unexcused absences or does not follow the intervention measures of the contract, the school may file truancy charges in the court system. You and your child may have to appear in court and may be required to submit to a social services evaluation and possibly pay fines.

To avoid unexcused absences, the student must bring a written excuse upon return to school. If the excuse is accepted by the principal, the absence will be excused. All written excuses must be turned in within two days of the student's return to school.

Students are required to attend school through the age of 18. When students reach their 19th birthday and accumulate 5 or more unexcused absences, they may be subject to withdrawal from school due to non attendance.

Please take advantage of the opportunity to explain the importance of attendance to your child and the implications of not attending school. Please contact the campus administration of your child's school if you have any questions or need assistance.

Sincerely,



DeeAnn Powell, Ed. D.