



INDEPENDENT
SCHOOL DISTRICT

PISD OFF CAMPUS PHYSICAL EDUCATION PROGRAM OVERVIEW

Purpose of the Off-Campus Physical Education (OCPE) Program:

The purpose of the OCPE Program is to accommodate students who are making a serious effort to develop higher level skills in a specific activity that exceed what the school district can offer through the general physical education program. The OCPE Program allows students in 7th through 12th grades to earn credits that meet the district and state physical education requirements. Students will be expected to be physically educated, along with being physically active. They will be expected to show accountability of skill development, learned physical activity and health concepts and social development through participation in their selected physical activity and written and tested assignments that are based on the Texas Essential Knowledge and Skills for Physical Education.

Description of the Off-Campus Physical Education Program

The OCPE Program is a partnership between Pasadena Independent School District and approved off-campus agencies that provide. Only practice hours may count towards the state required time. Game days and competitions will not count toward the total weekly participation hours. Students will receive a grade of pass or fail. The Physical Education Department/designee will be responsible for supervising the OCPE Program standards to ensure that each student receives a quality, off-campus physical education experience. Students may participate in two different categories, depending on their grade (see below for complete description).

Students in 7th or 8th grade may participate during one semester per grade level in Category II only. Intermediate School students are not permitted to leave campus during the school day to participate in OCPE. High school students may participate in either category. High school students may earn 0.5 credit per semester for a total of 1.0 credit towards their high school graduation physical education requirement. Students may not be enrolled in OCPE and any other general Physical Education class or Physical Education substitution at the same time. In order for a waiver to be granted, PISD will follow the guidelines set by the law as stated in Texas Administrative Code (TAC) §74.11(d)(7)(C). The term “appropriate” implies, among other things, **that the substitute activity is in congruence with the Physical Education Texas Essential Knowledge and Skills (TEKS) as closely as possible, if not above and beyond the rigor of the standards.**

Category I - High School (Olympic/National Level): Participation and/or competition includes a minimum of 15 hours per week of highly intensive, professional, supervised training. The training facility, instructors, and the activities involved in the program must be certified by the superintendent to be of exceptional quality. Students qualifying and participating at this level may be dismissed from school one hour per day. Students dismissed may not miss any class other than physical education.

Category II - High School: Participation includes a minimum of 5 hours per school week at a private or commercially-sponsored agency that provides physical activities which include those certified by the superintendent to be of high quality and well supervised by appropriately trained instructors. Students certified to participate at this level may not be dismissed from any part of the regular school day.

RETURN THIS COMPLETED PACKET TO:

Pam Tevis, Health /Physical Education

Administration Building

1515 Cherrybrook

Pasadena, TX 77502

713-740-0125 work / 713-740-4009 fax e-mail: ptevis@pasadenaisd.org

PISD OFF CAMPUS PHYSICAL EDUCATION PROGRAM

APPLICATION PROCEDURE

1. Students may be scheduled for Physical Education classes based on their physical education requirement needs until OCPE Program approval has been granted.
2. Students may obtain the OCPE Program Application in the counselor's office or on the PISD website at www.pasadenaisd.org. Go to departments-Go to Physical Education and Health-Go to Off Campus PE
3. Students should take the Application to the Agency to have the OCPE Coordinator complete the Individual Training Plan and sign the Application. Agencies and OCPE Coordinators **MUST** be on PISD's Approved Agency List (accessible at www.pasadenaisd.org).
4. Students must provide the OCPE Coordinator with their counselor contact information.
5. Students must obtain their school counselor's signature on the OCPE Program Application.
6. Counselors will conference with students to discuss graduation requirements and scheduling needs, and will communicate that students will stay enrolled in the appropriate PE class, if necessary, until the PISD Physical Education Coordinator either approves or denies students' applications.
7. Parents should keep a copy of this application for their records.
8. The OCPE Program Application must be **received in the PISD Physical Education specialist by mail, fax or hand delivery on or before the FIRST DAY OF EACH SEMESTER. Deadlines will be strictly enforced.**
9. After Applications are reviewed and approved, confirmation emails, along with approved applications, will be sent to students' counselors. Counselors will then notify students and make appropriate schedule changes. OCPE will be displayed on students' schedules and report cards. **OCPE will not appear on students' schedules until approved by the PISD Specialist for Physical Education.**
10. Parents and students should confirm that OCPE appears on students' schedules at the beginning of each semester and that students have received a grade on their report cards.
11. At the end of each semester, students must turn in the certificate of completion to the counselor. The counselor will then submit the certificate of completion to the PISD Physical Education Specialist. Once the certificate has been submitted, credit can be given for the course.
11. **Schools may place an "F" on students' report cards if Agencies do not submit students' grades and/or attendance by the appropriate deadlines.** If this should happen, please contact the student's counselor and/or PISD's Physical Education Specialist.
12. A new OCPE Program Application must be submitted each school year.
Pam Tevis, Specialist for Health/PE
Administration Building
1515 Dabney
Pasadena, TX 77502
713-740-0125 work / 713-740-4009 fax e-mail: ptevis@pasadenaisd.org



**PASADENA INDEPENDENT SCHOOL DISTRICT
OFF-CAMPUS PHYSICAL EDUCATION WAIVER PROGRAM
STUDENT INFORMATION AND DISTRICT APPROVAL FORM**

This form must be completed and signed before approval will be considered to acknowledge the understanding of the OCPE Program criteria and requirements.

For Office Use Only:

Date Rec'd: ___/___/___

Initials: _____

Please Print: Student Name: _____

Student ID # (if known): _____ Male: _____ Female: _____

Parent(s) or Guardian(s): _____

Home Telephone: _____ Work: _____ Cell: _____

Email (optional): _____

Intermediate Campus _____ Grade Level: _____ School Year 20__ - 20__

Category II only Please choose: ___ Fall Semester OR ___ Spring Semester

Counselor Name: _____ Counselor's Telephone: _____ Fax: _____

This information must be provided to the Agency

High School Campus: _____ Grade Level: _____

Please choose: ___ Category I OR ___ Category II ___ Fall Semester ___ Spring Semester ___ Both Semesters

Counselor Name: _____ Counselor's Telephone: _____ Fax: _____

This information must be provided to the Agency

Agency Name: _____ Agency Telephone: _____

Agency Coordinator Name: _____

Agency Coordinator Email: _____

This information must be provided to the student's counselor

This OCPE Program Application is for a waiver program that will allow the applying student to receive credit for activities described in the Individual Training Plan at the Agency named in this Application. Student, Parent, and OCPE Agency Coordinator, by signing this Application, acknowledge their understanding that this Program will substitute for a course that may be **required for graduation**, and that failure to complete any of the Program requirements or submit information in a timely manner **may result in the Student receiving a failing grade.**

Student Signature Date

Parent/Guardian Signature Date

Principal Signature or Designee (School Counselor) Date

RETURN COMPLETED FORM TO YOUR SCHOOL COUSELOR, WHO WILL SUBMIT IT TO PISD SPECIALIST FOR PHYSICAL EDUCATION FOR APPROVAL.

Program authenticated by _____
(Superintendent's Designee) (Date)

If program is completed, credit can be given for the following course:

___ Ind. Sports ___ Team Sports ___ Aerobic Sports ___ Adventure/Outdoor



**PASADENA INDEPENDENT SCHOOL DISTRICT
OFF-CAMPUS PHYSICAL EDUCATION PROGRAM
INDIVIDUAL TRAINING PLAN**

(Must be completed by the approved OCPE Agency Coordinator only)

Agency site name where the student will be participating _____

Address of where student will be participating (include alternative address if appropriate) _____

OCPE Agency Coordinator's Name _____

Student's Instructor (if different than OCPE Agency Coordinator) _____

Student's Name: _____ Student's Grade _____

Student's School: _____

_____ Fall Semester _____ Spring Semester _____ Both Semesters

_____ Category I (High School only) _____ Category II

OCPE Agency Coordinator must supply one of the following for students applying for Category I

- a copy of the entry form for Olympic or national participation/competition
- a publication which verifies this student's Olympic or national athletic status or rank
- a copy of this student's Olympic or national athletic certification, which verifies their status or rank

The OCPE Agency Coordinator must fill out the following schedule for the participant to verify at least 5 hours of required participation for Category II or at least 15 hours of required participation for Category I.

Days of the Week	Site Name	Number of hours of participation
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		
Total Hours of Participation		

Signature of OCPE Agency Coordinator

Date



**INDEPENDENT
SCHOOL DISTRICT**

**RELEASE OF LIABILITY AND
PERMISSION TO PARTICIPATE IN THE OFF-CAMPUS PHYSICAL
EDUCATION EQUIVALENT PROGRAM**

I hereby give permission for my child to participate in the Off Campus P.E. program. I understand certain hazards are associated with this activity and hereby agree to assume any and all risks surrounding my child's participation in this program. I also assume any and all risk surrounding the transportation of my child to and from these activities.

I hereby release the Pasadena Independent School District, its Board of Trustees, the school's employees, agents, and volunteers in both their official and individual capacities from any and all liability, claims, suits, damages or causes of action whatsoever for any property damage or personal injury sustained by my child that may arise in connection with his or her participation in this activity and his or her transportation described above.

Having read this Release and Permission to Participate form, I agree to the terms and conditions expressed herein.

Signed this _____ day of _____, 200_____.

Printed Name of Parent or Legal Guardian

Home Phone

Parent or Legal Guardian's Signature

Work Phone

Student's Name: _____

Student's Campus: _____

