Extra Duty Pay for Administrators

Normally, administrators are paid a daily rate of pay that includes any after regular hour duties that are related to their regular work day assignment. Exceptions that are approved for extra duty pay are as follows:

Evening School Program Manager
Community Evening School Teacher
*Case Manager Training
*Case Program Coordinator
In-Home Training
Psycho-Ed Evaluation
Psychological
Bil Psycho-Ed Eng/Span
Decathlon Judge
UIL Coach
Extended Year Pay

Presentations after hours and Weekends must be preapproved in writing by appropriate Assoc/Deputy Supt

***Any exceptions to the above must be preapproved in writing by the appropriate Assoc/Deputy Supt.

*Local Funded After School/Extended Day Programs: This is considered part of the regular job for the principal. The assistant principal or the counselor may teach if preapproved in writing/email by the appropriate Assoc/Deputy Supt.
Case and other special funded after school programs: The principal, assistant principal, counselor may receive extra duty pay if preapproved in writing/email by the appropriate Assoc/Deputy Supt.