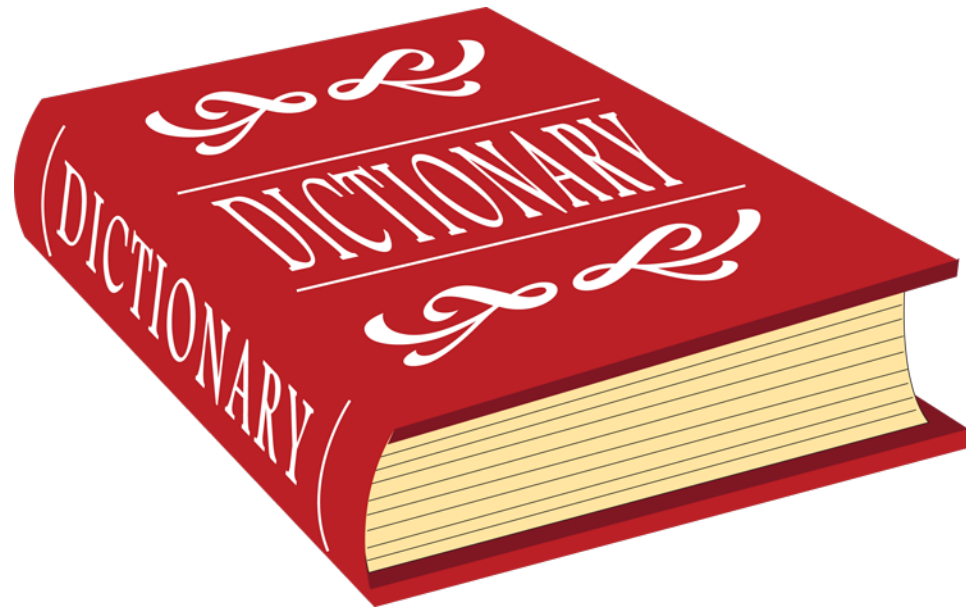# BOPM MEETING - GRANTS DEPARTMENT

AUGUST 1, 2017

What is a Grant?

noun

1. a sum of money given by an organization, especially a government, for a **particular purpose**.

A Grant is NOT…

PISD GRANTS DEPARTMENT OVERVIEW:

The PISD Grants Department provides support with the writing and compliance of district discretionary grants. "Unlike a formula grant, a discretionary grant awards funds on the basis of a competitive process" (DOE).

❖ The department does not provide support for formula grants, such as Title grants or IDEA-B grants.

❖ The department does not provide support for PISD Mini grants.

❖ The department does not provide support for donations, such as GoFundMe or DonorsChoose.org.

❖ The department does not provide support for individual teacher or student grants.

The "C" Word

Compliance
"The act or process of doing what you have been asked or ordered to do."
Merriam-Webster

Culture of Compliance
"Intentionally creating a system of training, oversight, reporting, evaluation, and identifying areas that require corrective action that is integrated into the daily operations."
Source: Building a Culture of Compliance by Charles H. LeGrand
IBS America, 2005

Post Award/Compliance

Review Notice of Grant Award/Contract
(adhere to grant start and end date)

Maintain and Monitor Budget
(you will receive a separate budget; all grant funds should be expended)

Implement Grant
(within Terms and Conditions)

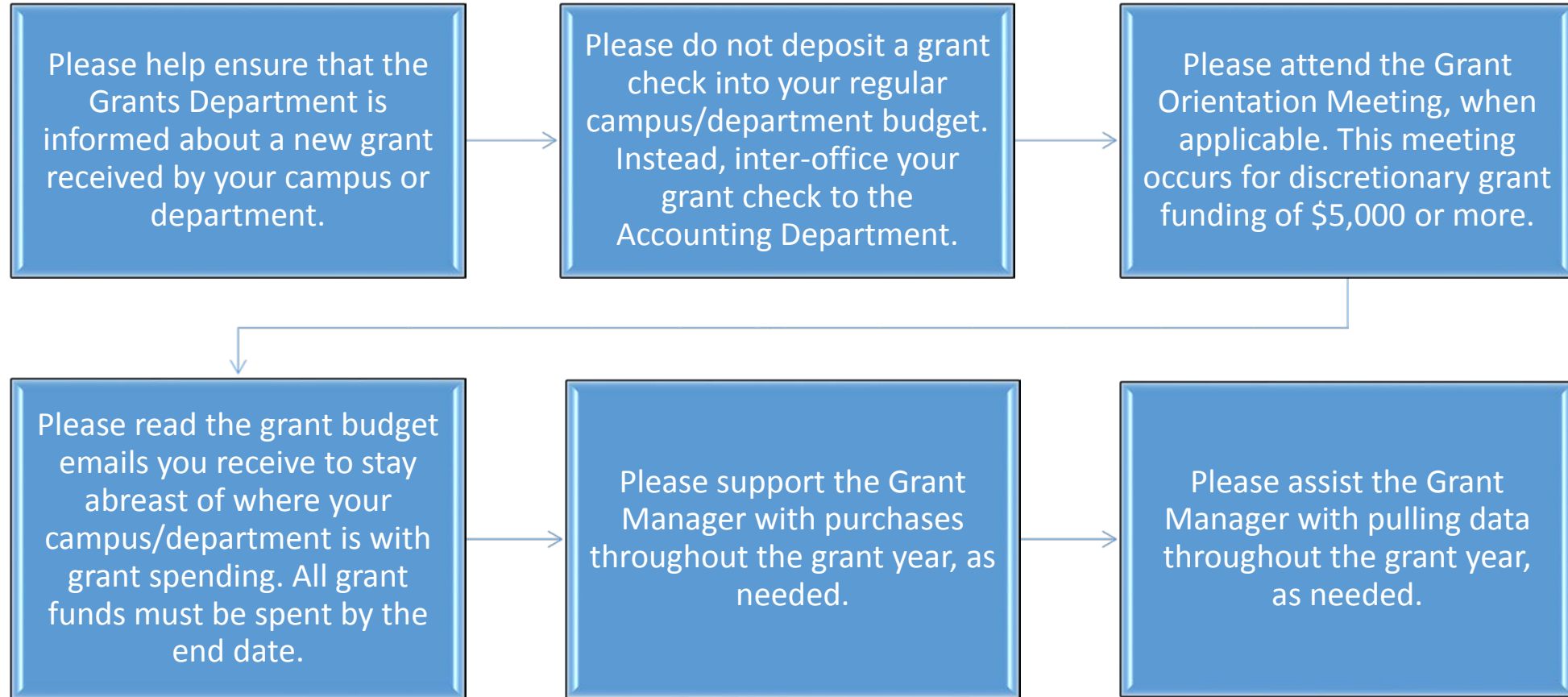**Compile and Submit Reports and Evaluations**

Create Documentation Procedures

Final Analysis and Close Out

YOUR SUPPORT IS INSTRUMENTAL TO THE GRANT PROCESS

Here's How You Can Support!

Please help ensure that the Grants Department is informed about a new grant received by your campus or department.

Please do not deposit a grant check into your regular campus/department budget. Instead, inter-office your grant check to the Accounting Department.

Please attend the Grant Orientation Meeting, when applicable. This meeting occurs for discretionary grant funding of $5,000 or more.

Please read the grant budget emails you receive to stay abreast of where your campus/department is with grant spending. All grant funds must be spent by the end date.

Please support the Grant Manager with purchases throughout the grant year, as needed.

Please assist the Grant Manager with pulling data throughout the grant year, as needed.

Strong Grant Compliance Can Result In:

❖ **A higher chance of receiving future awards**

❖ **A higher chance of being a low-risk entity**

❖ **Successful audits/desk reviews**

❖ **Achieving the outcomes you desire!**

Weak Grant Compliance Can Result In:

❖ **Audit Findings**

❖ **Mismanagement of Funds**

❖ **Missed Objectives and Goals**

❖ **Reduction/Loss in Grant Funding**

❖ **Headline News!**

Questions