457(b) Plan Enrollment Instructions for Existing Users

These instructions are for EXISTING users logging into www.tcgservices.com (formerly www.jemtpa.com) for the first time.

TRADITIONAL 457(b): This plan automatically deducts part of your salary into the retirement savings plan before taxes are taken out. The money grows tax-deferred until it’s withdrawn—then the taxes come due.

ROTH 457(b): This plan automatically deducts part of your salary into the retirement savings plan after taxes are taken out. The interest and earnings withdrawn from a Roth account are tax-free if the distribution is considered “qualified.”

1. Visit www.tcgservices.com. Click on My Account; then click Login.

2. Select Group Retirement Plan Login Portal.
4. **EXISTING USERS** enter your **Username** and **Password**. Click **LOGIN**.

5. From this **Dashboard** screen you can view the performance of your funds, change your contribution rate, manage your investments, etc.

   Scroll down to see your chosen investments, fund ID, performance, paycheck deductions and balance.

   (The two funds shown are examples only.)

6. Click **SUBMIT** when your changes are complete.

7. Well done! You are finished.