

The Student Handbook and Student Code of Conduct are available in Spanish. Please contact the school principal to request a copy. Updates will be posted on line at www1.pasadenaisd.org/handbooks throughout the year.

El manual del estudiante y el código de conducta estudiantil están disponibles en español. Póngase en contacto con el/la director/a de la escuela para obtener una copia. Las actualizaciones se publicarán en línea en www1.pasadenaisd.org/handbooks durante el año.

Dear Parent:

Involved parents, dedicated teachers and committed principals form an invaluable partnership to improve the quality of education for all children in the Pasadena Independent School District. By working together with other members of our community, we can create a safe, healthy and orderly environment that will help your child get the most out of his or her education. We need your help.

The Student Handbook and Code of Conduct outlines our high expectations for student behavior and explains some of the procedures in which we believe you will be interested. The guidelines contained in this booklet are based on policies developed and approved by the Board of Trustees.

We strongly urge you to take the time to read through the booklet with your child. You and your child need to sign this page and return it to the school. This lets us know that you have read the Student Handbook and Code of Conduct and that you understand the procedures and consent to the responsibilities contained in this booklet.

The Board of Trustees, administration, teachers and support staff want the best for your child. We appreciate your cooperation and support, and we look forward to a great year in partnership with you and your child.

Best regards,



Kirk Lewis, Ed.D.
Superintendent of Schools



Scan from your
mobile device to view
Student Handbook (pdf)

..... **PLEASE PRINT**

Student's ID Number: _____ **Homeroom:** _____

Student's Last Name: _____ **Student's First Name:** _____

I have received, understand and consent to the procedures and responsibilities outlined in the Student Handbook and in the Code of Conduct for 2015-2016.

X _____	X _____
Student Signature	Parent Signature
Hm/Sec.	Date

I have read and understand the school district attendance policy outlined on pages one, two and three of the Student Handbook.

X _____	X _____
Student Signature	Parent Signature
Hm/Sec.	Date

I have read and understand the school district directory information process and understand that I must inform the school in writing if I wish to restrict release of my child's information further than Pasadena ISD currently does.

X _____	X _____
Student Signature	Parent Signature
Hm/Sec.	Date

**PLEASE SIGN AND DATE THIS PAGE, REMOVE IT FROM THE HANDBOOK,
AND RETURN IT TO YOUR CHILD'S SCHOOL.**

Pasadena Independent School District

August, 2015

Dear Parent / Guardian;

We want the best for your children. We know that children learn best when they attend school on a regular basis. Under Texas Law, compulsory school attendance is mandatory for all children between the ages of 6 and 18 and any student who is voluntarily enrolled in prekindergarten and kindergarten.

This letter is to inform you of the law and district policies regarding failure to attend school. It is important that all parents and guardians are aware of the consequences of unexcused absences from school. Under Texas Law, unexcused absences may result in a civil offense for students and a criminal offense for parents.

If your child accumulates three (3) unexcused absences within a 28-day period, a warning letter will be issued. A parent conference will be requested to discuss your child's attendance. If unexcused absences continue to accumulate, your child and/or you may be placed on an attendance contract, which may include outside counseling. If, however, your child continues to have additional unexcused absences or does not follow the intervention measures of the contract, the school may file truancy charges in the court system. You and your child may have to appear in court and may be required to submit to a social services evaluation and possibly pay fines.

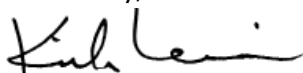
To avoid unexcused absences, the student must bring a written excuse upon return to school. If the excuse is accepted by the principal, the absence will be excused. All written excuses must be turned in within two days of the student's return to school.

As a parent / guardian, it is your responsibility to monitor your student's attendance and require that he or she attend school. The district encourages you to use Parent Connection, an online monitoring system, to assist you in monitoring your student's attendance and grades. **Parent Connection** can be accessed on the Pasadena ISD website, www1.pasadenaisd.org, by clicking on the Parents & Students tab, and then on Parent Connection.

Students are required to attend school through the age of 18. When students reaches their 19th birthday and accumulate 5 or more unexcused absences, they may be subject to withdrawal from school due to nonattendance.

Take advantage of the opportunity to explain the importance of attendance to your child and the implications of not attending school. Please contact the campus administration of your child's school if you have any questions or need assistance.

Sincerely,



Kirk Lewis



Kirk Lewis, Ed. D.
Superintendent